

BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

MEETING DATE: 1/21/04

DIVISION: COUNTY ADMINISTRATOR

BULK ITEM: YES

DEPARTMENT: AIRPORTS

AGENDA ITEM WORDING: Approval of award of bid to Thomas Meyer; Keys Landscaping for Landscape Maintenance at the Key West International Airport, in the amount of \$78,900.00.

ITEM BACKGROUND: Thomas Meyer; Keys Landscaping is the low bidder, in response to the Notice of Calling for Bids for Landscaping Services.

PREVIOUS RELEVANT BOCC ACTION: Approval to advertise for bids, 10/15/03.

CONTRACT/AGREEMENT CHANGES: Contract pending.

STAFF RECOMMENDATION: Approval of award of bid.

TOTAL COST: \$78,900.00 per year

BUDGETED: Yes

COST TO AIRPORT: \$78,900.00

SOURCE OF FUNDS: Airport Operating Budget

COST TO PASSENGER FACILITY CHARGE: None

COST TO COUNTY: None

REVENUE PRODUCING: No

AMOUNT PER MONTH/YEAR:

APPROVED BY: County Attorney N/A

OMB/Purchasing N/A

Risk Management N/A

DIRECTOR OF AIRPORTS APPROVAL



Peter J. Horton

DOCUMENTATION: Included X

To Follow

Not Required

AGENDA ITEM #

C19

DISPOSITION: _____

/bev
APB

**ADMINISTRATIVE SERVICES DEPARTMENT
PURCHASING OFFICE
TABULATION SHEET**

OPEN DATE: DECEMBER 11, 2003 AT 11:00 AM
TITLE : LANDSCAPE SERVICES FOR KEY WEST INTERNATIONAL AIRPORT

RESPONDENT	BID AMOUNT
NEBIN LAWN SERVICE	WET SEASON - ESTIMATE \$3500.00 PER WEEK DRY SEASON - ESTIMATE \$2010.00 PER WEEK
HURRICANE LAWN SERVICE	\$260,960.00 PER YEAR
GARDENS OF EDEN	\$112,000.00 PER YEAR
THOMAS MEYER - KEYS LANDSCAPING	\$78,900.00 PER YEAR
PEDRO'S LAWN SERVICE	\$249,600.00 PER YEAR

Bid Committee Present: Lisa Ernst Cherry and Carlos Victores - Purchasing.
Members of the Public Present: Desiree Bona - Gardens of Eden

I hereby certify that this is a true and correct copy of said bid opening and that all bidders listed above have been checked against the State of Florida Convicted & Suspended Vendor listings. All bids listed above were received by the date and time specified.

Bid Opened By: Lisa Ernst Cherry, Purchasing Supervisor

12/08/03

TO: MONROE COUNTY PURCHASING OFFICE

FROM: THOMAS MEYER; KEYS LANDSCAPING

BID: KWIA BID APK-334-21-0-2003/LC
LANDSCAPE SERVICES

DURATION: ONE YEAR

AMOUNT: \$22.50 PER MAN HOUR.

TOTAL FOR (RAINY/GROWING SEASON
AND DRY SEASON) \$78,900.00 *

* PRICE IS FOR 12 MONTHS.

SEVENTY EIGHT THOUSAND NINE
HUNDRED DOLLARS.

Thomas Meyer

(305) 923-4353

KEY WEST INTERNATIONAL AIRPORT LANDSCAPING SERVICES SPECIFICATIONS

To Provide landscaping services at the Key West International Airport, 3491 S. Roosevelt Boulevard, Key West, Florida 33040, for the Terminal area, ARFF Building, parking lots, access roads, and the runway/taxiway/aircraft ramp areas. Services are to be provided five days per week as follows:

TERMINAL AREA, ARFF BUILDING, PARKING LOT AREAS

Daily, pick up trash and refuse throughout all parking lot areas.
Empty refuse containers on an as required basis
Mow and trim all grass areas as needed
Water potted plants as required
Fertilize plants, pots, shrubs and grass as needed
Trim palm trees to insure that fronds do not interfere with traffic
Trim and shape shrubbery as necessary
After mowing and trimming, remove all debris and blow area

ACCESS ROADS

Daily, pick up trash and refuse along the roadside
Trim palm trees to insure that fronds do not interfere with traffic
Trim and shape shrubbery as necessary
Mow and trim all grass areas as needed
After mowing and trimming, remove all debris and blow area
Trim trees for safety prior to the start of hurricane season

RUNWAY AND TAXIWAY AREA

As needed, mow and trim grass areas between aircraft parking ramps and taxiway to assure that taxiway lights are clear of grass and are visible
As needed, mow and trim grass areas between the taxiway and the runway to assure that all lights are clear of grass and are visible

GOVERNMENT ROAD/BUNKER AREA/FENCE PERIMETER

As needed, mow and trim Bunker area, fence perimeter, and on Airport property along Government Road

SUPPLIES AND EQUIPMENT

Contractor to provide own supplies and equipment, and materials

INSURANCE REQUIREMENTS

\$100,000 Workman's Compensation
\$300,000 General Liability
\$100,000 Vehicle Liability

EMPLOYEES/SUBCONTRACTORS

All employees or subcontractors of the Contractor must pass an airport background investigation, including FBI fingerprint examination. All employees or subcontractors of the Contractor, who are not citizens of the United States must have and possess documented authorization to work in the United

States, issued by the Government of the United States. Failure of such persons to have and possess such documentation is a material breach of the contract and will entitle Monroe County to terminate the contract for cause. The arrest, detention or taking into custody of any of the Contractor's employees or subcontractors by the Bureau of Customs and Border Protection constitutes sufficient evidence under the contract that the Contractor has committed a material breach and entitles Monroe County to terminate the contract.

BIDDING SPECIFICS

Due to the fluctuations in the growing season, the amount of time involved in mowing around the runway and taxiway will vary with the seasons. The resulting landscaping effort could vary from a low of approximately 40 man hours per week in the dry season, to a higher level of man hours during the rainy/growing season. For this reason, it is requested that bids be made in terms of cost per man hour.

CONTRACT TERM

The contract will be for one year, with 3 one year options to renew, upon mutual agreement

FORMS

The attached forms must be completed and attached to the bids: Non-collusion Affidavit, Drug Free Workplace Form, Sworn Statement - Ordinance No. 10-1990, Public Entity Crime Statement

DRUG-FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that:

KEYS LANDSCAPE INC

(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 (Florida Statutes) or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, or any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Thomas Meyer

Bidder's Signature

12/09/03

Date

NON-COLLUSION AFFIDAVIT

I, THOMAS MEYER of
the city of SOUTH MIAMI according to law on
my oath, and under penalty of perjury, depose and say that;

1) I am THOMAS MEYER/KEYSLANDSCAPING the bidder
making the Proposal for the project described as follows:

KWIA BID-APK-334-21-0-2003/LC
LANDSCAPE SERVICES

2) The prices in this bid have been arrived at independently without
collusion, consultation, communication or agreement for the purpose of restricting
competition, as to any matter relating to such prices with any other bidder or with
any competitor;

3) Unless otherwise required by law, the prices which have been quoted in
this bid have not been knowingly disclosed by the bidder and will not knowingly
be disclosed by the bidder prior to bid opening, directly or indirectly, to any other
bidder or to any competitor; and

4) No attempt has been made or will be made by the bidder to induce any
other person, partnership or corporation to submit, or not to submit, a bid for the
purpose of restricting competition;

5) The statements contained in this affidavit are true and correct, and made
with full knowledge that Monroe County relies upon the truth of the statements
contained in this affidavit in awarding contracts for said project.

STATE OF Florida

COUNTY OF Miami

Thomas Meyer
(Signature of Bidder)

DEC. 8, 2003

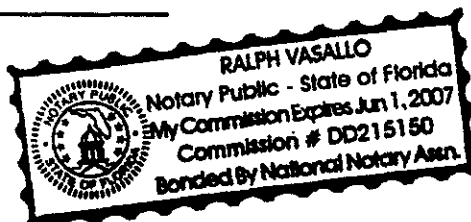
DATE

PERSONALLY APPEARED BEFORE ME, the undersigned authority,

Thomas C Meyer who, after first being sworn by me,
(name of individual signing) affixed his/her signature in the space provided above
on this

8 day of December

My commission expires:
NOTARY PUBLIC



SWORN STATEMENT UNDER ORDINANCE NO. 10-1990
MONROE COUNTY, FLORIDA

ETHICS CLAUSE

THOMAS MEYER warrants that he/it has not employed, retained or otherwise had act on his/its behalf any former County officer or employee in violation of Section 2 of Ordinance No. 10-1990 or any County officer or employee in violation of Section 3 of Ordinance No. 10-1990. For breach or violation of this provision the County may, in its discretion, terminate this contract without liability and may also, in its discretion, deduct from the contract or purchase price, or otherwise recover, the full amount of any fee, omission, percentage, gift, or consideration paid to the former County officer or employee.

Thomas Meyer
(signature)
Date: 12/08/03

STATE OF Florida
COUNTY OF Miami Dade

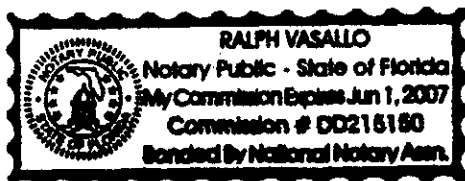
PERSONALLY APPEARED BEFORE ME, the undersigned authority,

Thomas C Meyer who, after first being sworn by me, affixed
his/her

signature (name of individual signing) in the space provided above on this 8 day of

Ralph Vasallo
[Signature]
NOTARY PUBLIC

My commission expires:



PUBLIC ENTITY CRIME STATEMENT

"A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list."